

Parish Christmas Tree Risk assessment

Although not a legal requirement Great Oakley Parish Council Issues this under our duty of care.

The Christmas Tree is approximately 4 metres tall and sited annually adjacent to the War Memorial

Issuer: Great Oakley Parish Council

Date of risk assessment: 04/12/23

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?	Action by who?	Action by when?
Slips and trips	People walking in the area of the Christmas Tree: Slipping / tripping on the base stand / sandbags Slipping / tripping on electric wires to lights	Area will be kept clean and tidy Base stand is overhung by edge of tree causing people to be wary Lighting cable is armoured, run along ground and warning tape used to show its presence.	No – new installation	Parish Council to monitor and maintain precautions	From erection until removal
Collapse / Fall of tree	Passers by / visitors / parked cars	The 3-4m tree is estimated to weigh 100-150kg it will be secured at the base with a purpose built metal stand with 4 1m long legs. The top of the tree is secured 1/3 of the way down by a rope with >1 tonne breaking strain to the concrete War Memorial at the same height. The bottom 1/3 of the tree is secured to an adjacent metal bollard.	No – new installation	Parish Council to monitor and maintain precautions	From erection until removal
Contact with live electrics from lights on the tree	Passers by / visitors	The lights are IP65 rated for external use and connected to a 13A fused 240v supply with RCD protection from the adjacent streetlight. Access to the 240v electrical supply is prevented by the bolted street light cover.	No – new installation	Parish Council to monitor and maintain precautions	From erection until removal