



## Clacton Business Services Ltd

Chartered Accountants

**Hurlingham Chambers, 61 Station Road  
Clacton-on-Sea, Essex CO15 1SD**

Tel/Fax: (01255) 434311

Fax: (01255) 688258

Email: [mail@clactonbusinessservices.co.uk](mailto:mail@clactonbusinessservices.co.uk)

[www.clactonbusinessservices.co.uk](http://www.clactonbusinessservices.co.uk)

Great Oakley Parish Council  
84 Byng Crescent  
Thorpe le Soken  
Essex  
CO16 0JA

27 April 2023

Dear Sirs

**Great Oakley Parish Council (Internal Audit)  
Year ended 31 March 2023**

This letter should be brought to attention of the Council.

Thank you for delivery of the papers and books.

We would inform you that we have completed the work required and the annual return has been placed within the other papers. These papers are ready for collection.

By regulation we are required to inform you if we find anything of specific or serious nature within the process. We are pleased to inform you that nothing has come to light which could lead to major problems within the internal audit process.

We enclose a note of our fees.

Yours faithfully

A handwritten signature in black ink, appearing to be 'S. Tyler', written over a horizontal line.

Clacton Business Services Ltd

Directors: Mike Burwood ACA Stuart Tyler

Consultant: Simon Brook BSc FCA

Registered Office: Hurlingham Chambers, 61 Station Road, Clacton-on-Sea, Essex CO15 1SD

Registered in England No. 6531187

VAT No. 928 3870 89