

# **Minutes of Great Oakley Parish Council Meeting**

**Held at The Village Hall 7.30pm Tuesday 18<sup>th</sup> September 2018**

**18/191 Present:** Mr S Huk – Chairman, Mr T Spurge – Vice chairman, Mr C Mayman, Mr J Tierney, Mr N Daniels Mrs J Mason, Mr M Keating, County Cllr A Erskine.

**18/192 Apologies:** District Cllr M Bush

**18/193** Chairman opened meeting at 7.30pm.

**18/194 Declaration of Interest:** There were none declared.

**18/195 Public Participation:** There were eight members of the public present.

A Parishioner asked Council about the progress regarding the appeal for Mill House. Council did not receive any information about this so Clerk will contact Tendring District Council Planning for an update.

Council were asked if the Community Hub will appeal the Red House planning refusal. Chairman said that no one knows what their intentions are at this stage.

Mr Keating brought to Council's attention a new aerial at the Galloper site on the airfield but appears that Planning Permission is not required for it. Clerk will ask Galloper what their long term plans are for Great Oakley now they have full planning consent for the facility at Harwich.

A Parishioner asked about the Planning Application for the fire damaged bungalow adjacent to the Recreation Field. Chairman commented that it was discussed at the Planning Meeting in August and we raised no objection to the proposed redevelopment of the site.

The issue of parking on the pavement near the shop was raised. Chairman observed causing an obstruction is a Police matter so Clerk will inform Harwich Police Station and the local press raising concerns of the issue.

Council were also informed that a metal pole is still sticking out of the ground near the bus shelter on Harwich Road and grass growing through paths causing problems for wheel chair users. Clerk will inform Tendring District Council Rangers.

**18/196 New Village Hall:** Mr Thompson has reported that progress with TDC is rather slow. The developers, Village Makers, will be in touch shortly with proposed designs for the new Hall. It is intended to start on site during the forth quarter of 2018.

**18/197 Minutes:** Minutes of meeting held on Tuesday 17<sup>th</sup> July 2018, after being circulated, were proposed as correct by Mr Mayman, seconded Mr Tierney, carried unanimously.

## **Progress Report**

**18/198 Vacancy:** Tendring District Council have been informed that we have a Councillor vacancy. They have supplied a notice which we will display for 14 days.

**18/199 Rangers:** The pavement near the allotments is overgrown once again so this will be added to a programme that will be sent to The Rangers at TDC. A Parishioner suggested adding the pavement at Partridge Close.

**18/200 Red Barn Lane Litter Bin:** A Parishioner previously requested a litter bin for Red Barn Lane. Tendring District Council have been consulted and have suggested the Woodlands area. Clerk is concerned that dog walkers may not use that area so a location on the main road may be preferable. Council have suggested near the post box. Clerk will put this idea to TDC.

- 18/201 Planning Appeal:** Council received notification of a Planning Appeal for 3 Skighaugh, Stones Green. Clerk passed Council's comments on to the Planning Inspectorate and our local MP.
- 18/202 Street Light Contract:** Council received notification that the street lighting contract is was due for renewal. At a closed meeting, due to disclosing commercial information, Council agreed to sign a five year contract.
- 18/203 Road Rally:** Following the Road Rally which was held in April this year, Tendring District Council asked for our views on the event. Chairman composed a response which was supported by Councillors. Chairman has been informed that it is proposed to hold a further event next year on 28<sup>th</sup> April 2019 on an extended route, still including the previous roads within our Parish.
- 18/204 Highways:** Highways have informed Council of road closures for Farm Road, Queen Street and Back Lane in September and October for repairs. Mr Keating confirmed that the barrier outside the Primary School has not been repaired but just made safe. Cllr Erskine will look into this.
- 18/205 War Silhouette:** The Community Hub have approached Council as they would like to purchase a war Silhouette which can be positioned near the War Memorial for Remembrance Day and at the School, Church leading up to and after the day. They are asking for donations towards the purchase. Council are keen to find out what will happen to the silhouette the rest of the year before a decision is made.
- 18/206 Litter Working Party:** During the August break a Parishioner contacted the Chairman to inform him of a Litter working party which was going to take place. There would be 15 volunteers attending and they had received grabbers and bags from Tendring District Council. They needed hi-vis vests and were asking Council if we could purchase them at a cost of £40.00. Chairman used delegated powers to agree to this purchase. At the meeting this expenditure was confirmed, proposed by Mr Daniels, seconded Mr Mayman and carried unanimously.
- 18/207 Litter Bin:** During August, a Parishioner has brought to Councils attention that the village would benefit from a waste bin outside the shop and wondered if we could help. Council agreed to ask Tendring District Council if they could provide a bin and if not, then we can explore the cost of a bin ourselves.
- 18/208 Recreation Field Inspections:** Mr Mayman has started the visual checks on the Recreation Field, including the play area. All is in a safe condition with some attention needed to carry out fencing repairs and some branches need cutting back from the zip wire. A considerable amount of dog waste was found on the field, which will be reported to the Dog Warden. Clerk to contact Coast to Coast and ask them to include a request for dog owners to clear up after their pets.
- 18/209 Public Rights of Way:** Mr Keating reported that footpath 24 has stiles installed and the ground is now clear. The bridge on footpath 26 is still damaged and the work to straighten the post on footpath 2 has not been carried out. Substance abuse has been noted in the vicinity of footpath 11. Mr Keating reminded Council that it is the landowner's responsibility to keep footpaths clear and if they don't they can be charged for it to be cleared.
- 18/210 Village Hall:** The Village Hall Caretaker had received complaints of a gas smell so a safety check has been carried out; the inspection confirmed that everything is safe.
- 18/211 TDALC Report:** Mr Tierney reported that Catherine Bicknell, Head of Planning at TDC will attend the meeting on 26<sup>th</sup> September. A representative from the NHS will also attend to discuss the future of Clacton and Harwich Hospitals.

Cllr Erskine commented that the proposed housing developments for the District now amounted to greater than 5 years housing supply and Garden Communities were likely to be given precedence, taking some of the pressure off the outlying villages.

- 18/212 Planning:** A Planning Meeting was held on 14<sup>th</sup> August 2018 at 7pm. Chairman, Mr Tierney and Clerk were present. The following applications were discussed:

**Application No:** 18/01175/FUL  
**Proposal:** Proposed demolition of existing conservatory & construction of new single storey rear Extension.  
**Location:** 22 Sparrows Corner Great Oakley Harwich Essex.

Great Oakley Parish Council Planning Committee had no objections to make regarding this application.

**Application No:** 18/01262/FUL  
**Proposal:** Proposal to demolish fire damaged bungalow & construct 2 detached dwellings.  
**Location:** The Bungalow School Road Great Oakley Harwich

Great Oakley Parish Council Planning Committee had no objections to make regarding this application.

**Application No:** 18/01046/FUL  
**Proposal:** Demolition of Red House to allow for proposed Community Hub Building incorporating Restaurant/tea rooms with 3 no. one bedroom flats above. Use of land as community car park.  
**Location:** Red House High Street Great Oakley Harwich

Great Oakley Parish Council planning committee made the following comments to TDC:

Great Oakley Parish Council planning committee fully support the Community Hub and their ambitions and agree the site needs redevelopment. We are concerned that 40 covers is too much and will exacerbate existing local parking issues so would suggest a reduction in restaurant capacity is included in any approval.

Applications for September:

**Application No:** 18/01367/FUL  
**Proposal:** Demolition of existing rear conservatory and construction of new rear extension.  
Conversion of existing garage to room  
**Location:** 14 Woodlands Great Oakley Harwich Essex

Great Oakley Parish Council have no objections regarding this application but suggest a traffic management plan is included in any approval.

**Application No:** 18/01468/LUEX  
**Proposal:** Single storey side extension  
**Location:** 11 Hamford Drive Great Oakley Harwich Essex

Great Oakley Parish Council have no objections regarding this application.

Planning Decisions from Tendring District Council:

[Proposed demolition of existing conservatory & construction of new single storey rear extension.](#)

22 Sparrows Corner Great Oakley Harwich Essex CO12 5AA

Ref. No: 18/01175/FUL | Received: Tue 17 Jul 2018 | Validated: Tue 17 Jul 2018 | Status: Decided

**APPROVAL FULL**

[Discharge of conditions 5 \(Fencing/Walls\) & 6 \(Materials\) to approved planning application 18/00012/FUL.](#)

Mill Pond Farm Hill Road Great Oakley Harwich Essex CO12 5LJ

Ref. No: 18/01164/DISCON | Received: Mon 16 Jul 2018 | Validated: Thu 02 Aug 2018 | Status: Decided

**APPROVAL – DISCHARGE OF CONDITIONS**

[Replacement of existing glasshouse with enlarged glasshouse providing a farm based agricultural trials and testing operation for innovative and new crops.](#) Holt Farm School Road Great Oakley Harwich Essex CO12

5AZ Ref. No: 18/01036/FUL | Received: Mon 25 Jun 2018 | Validated: Thu 28 Jun 2018 | Status: Decided

**FULL APPROVAL**

Single storey rear extension.

Maple House Farm Road Great Oakley Harwich Essex CO12 5AL

Ref. No: 18/00992/FUL | Received: Wed 20 Jun 2018 | Validated: Mon 02 Jul 2018 | Status: Decided

**FULL APPROVAL**

18/01046/FUL | Demolition of Red House to allow for proposed Community Hub Building incorporating restaurant/tea rooms with 3no. one bedroom flats above. Use of land as community car park. | Red House High Street Great Oakley Harwich Essex CO12 5AQ

**REFUSAL FULL**

**18/213 Accounts for Payment:**

**Parish Council Expenditure**

Great Oaktree Land Services	Tree/hedge maintenance	722505	£ 410.00
Catherine Cocker	High Vis Vests	722506	£ 39.40
Marvans	Grass Cutting	722507	£ 528.00
Autela	Payroll	722508	£ 46.80
A & J Lighting Solutions	Street Light Maintenance	722509	£ 46.08
A & J Lighting Solutions	Street Light Maintenance	722510	£ 47.82
E-On	Street Lighting	D/D	£ 139.70
E-On	Street Lighting	D/D	£ 139.70
Lambert Smith Hampton	Recreation Field Lease	722511	£ 275.00
Clerk	Wages	722512	£ 269.02
Clerk	Wages	722513	£ 269.02
Marvan's	Grass Cutting	722514	£ 528.00
<b>TOTAL</b>			<b>£2,738.54</b>

**Village Hall Income**

Band Practice	Hall Hire		£ 21.00
Line Dancing	Hall Hire		£ 17.00
Flower Workshop	Hall Hire		£ 17.00
Band Practice	Hall Hire		£ 21.00
Table Top & Quiz	Hall Hire		£ 68.00
Dog Club	Hall Hire		£ 153.00
Line Dancing	Hall Hire		£ 17.00
Children's Party	Hall Hire		£ 20.00
Line Dancing	Hall Hire		£ 17.00
Toddlers	Hall Hire		£ 102.00
Band Practice	Hall Hire		£ 21.00
Line Dancing	Hall Hire		£ 17.00
Band Practice	Hall Hire		£ 21.00
Line Dancing	Hall Hire		£ 17.00
Band Practice	Hall Hire		£ 21.00
Line Dancing	Hall Hire		£ 17.00
Dog Club	Hall Hire		£ 51.00
Line Dancing	Hall Hire		£ 17.00
Line Dancing	Hall Hire		£ 17.00
Line Dancing	Hall Hire		£ 17.00
Post Office	Hall Hire		£ 50.00
Post Office	Hall Hire		£ 50.00
<b>TOTAL</b>			<b>£ 769.00</b>

**Village Hall Expenditure**

Affinity	Clean Water	400790	£ 41.04
Calor	Standing Charge	400791	£ 10.30
Affinity	Water	400792	£ 75.14
Calor	Gas	400793	£ 335.16
Julia Turner	Wages	400794	£ 169.65

Julia Turner	Wages	400795	£ 169.65
Julia Turner	Expenses	cash	£ 21.94
Julia Turner	Expenses	cash	£ 10.35
Gasbay	Safety Check	400796	£ 35.00
British Gas	Electricity	D/D	£ 215.98
<b>TOTAL</b>			<b>£1,084.21</b>

After being circulated, accounts proposed as correct by Mr Tierney, seconded Mr Spurge, carried unanimously.

**18/214 Correspondence:**

**Rainbows:** Council received a letter from Great Oakley Rainbows requesting a reduction in hall hire fees and somewhere to store a box of equipment. Councillors gave careful consideration to these requests and suggest that they meet with the Caretaker to see if there is any room in the back room of the Village Hall for their storage box. With regards to the hire fees, Council reduce the fees to local people, taking into account the heating, lighting, and cleaning costs so can't offer any further reductions to the hire fee. However, Council would consider an application for a grant for equipment in the future when they are established.

**Essex & Herts Air Ambulance:** Council have received a letter from the Air Ambulance thanking us for our support in the past and updated us on their service. Councillors all agree this is a vital service and agreed to donate £50. Proposed Mrs Mason, seconded Mr Mayman, carried unanimously.

**History Recorders:** Council received a letter from the Local History Recorders to say that they record what is happening today so that there is a record for the future. Such a record can prove invaluable to the Parish Council when it is considering new developments in the village. History Recorders meet regularly and provide an historical background to facilitate Council decisions. The group has no source of income other than donations which enables the Recorders to meet to discuss their work and learn from each other and from the occasional visiting speaker. Councillors agreed to donate £25. Proposed Chairman, seconded Mr Tierney, carried unanimously.

**Oakstones:** Oakstones have contacted the Clerk to ask if they could hold their monthly committee meetings in the Village Hall free of charge, which is in addition to their regular club days, for which they pay the current Village Hall fee. Councillors agreed that they could hold their committee meeting after their club meeting at no extra cost. This is because there would be no additional cleaning costs and the hall would already be warm and ready from their club. Proposed Mr Keating, seconded Mr Daniels, carried unanimously.

**Tendring District Council Emergency Planning:** Chairman received a letter from TDC requesting three points of contact in the case of an emergency. The appointed people are:

- Primary contact      Clerk
- Secondary contact    Chairman
- Tertiary contact     Vice Chairman.

All agreed for their contact details to be provided to TDC for this purpose.

There being no further business, Chairman closed meeting at 9.45pm

Signed.....

Dated.....