



GREAT OAKLEY PARISH COUNCIL
Clerk: Mr D Land

**MINUTES OF THE MEETING OF THE
PARISH COUNCIL HELD ONLINE, VIA ZOOM, ON TUESDAY, 18th August 2020 AT 7.30 PM**

PRESENT:

Chairman: Yvonne Bailey

Vice Chairman: Mike Bush

Councillors: Paul Day, Kim Schooling, Paul Day, Nick Daniels

District Councillor: Mike Bush

Essex County Councillor: Apologies sent

4 members of the public were in attendance

08 / 2020- 01 | Welcome

The Chairman welcomed everyone and reminded everyone that we are recording the meeting.

08 / 2020- 2 | Apologies for absence

Apologies from Cllr Andy Erskine

08 / 2020- 3 | Declarations of Interest

Cllrs introduced themselves; none declared any interests on this occasion.

08 / 2020 – 4 | Rules for online / remote meetings

Attendees have been asked to raise a hand should they wish to speak throughout the meeting.

08 / 2020 – 5 | Public participation

No public comments or questions were received

08 / 2020 – 6 | To agree the minutes of the last meeting (21st July)

RESOLVED: That the minutes be agreed as a true record.

Proposed Cllr Bush | Seconded Cllr Day- all in favour.

08 / 2020 – 7 | Co-option of new Councillors

Applications have been received from Joel Green, Janey Nice and David Fox. Summaries were sent confirming their credentials. These were heard on the night.

RESOLVED: That David Fox be adopted onto Great Oakley Parish Council.

Proposed Cllr Daniels | Seconded Cllr Day- all in favour.

RESOLVED: That Joel Green be adopted onto Great Oakley Parish Council.

Proposed Cllr Schooling | Seconded Cllr Day- all in favour.

RESOLVED: That Janey Nice be adopted onto Great Oakley Parish Council.

Proposed Cllr Day | Seconded Cllr Bush- all in favour.



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08 / 2020 – 8 | District Councillor Report

Cllr Bush gave an update on the following matters:
Chicken Farm application
Local Government Review

08 / 2020 – 9 | County Councillor Report

A report was received prior to the meeting, emailed to Cllrs and also read out.

08 / 2020 – 10 | Village Hall

RESOLVED: that the Council approve that Dan Land is to be added to the bank mandate for the village Hall account. Proposed Cllr Daniels | Seconded Cllr Day – all in favour.

08 / 2020 – 11- Internal Audit

ACTION: Cllrs asked to see an example of the cashbook that would be used moving forward.

RESOLVED: that the Council note the findings of the internal audit report.

Proposed Cllr Daniels | Seconded Cllr Bush – all in favour.

08 / 2020 – 12 | Part 1, Annual Governance & Accountability Review (AGAR) – Annual Governance Statement 2019/20

RESOLVED: that the Council approve part 1 of the AGAR.

Proposed Cllr Schooling | Seconded Cllr Bush – all in favour.

08 / 2020 – 13 | Part 2, Annual Governance & Accountability Review (AGAR) – Annual Governance Statement 2019/20

RESOLVED: that the Council approve part 2 of the AGAR.

Proposed Cllr Daniels | Seconded Cllr Schooling – all in favour.

08 / 2020 – 14 | Clerk's Report

The Clerk gave updates on the following matters:
Grant for Village Hall
Burial Ground improvements
Facebook page

08 / 2020 – 15 | Chairman's Report

Chairman gave updates on the following matters:

Ditch issues B1414

VJ Day success – positive feedback, 'Nice event', thanks to Beryl and Kim the village recorders, 30 people in attendance.

Village Hall closure updates. A meeting took place and it was agreed we would try to get the September Parish Council Meeting in the Hall, Risk Assessment done – thanks to Mr and Mrs Turner, Signage complete – thanks to Cllr Daniels.

Good news on the grant for Village Hall



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State of Play area equipment – resident asked for it to be cleaned.

ACTION: Clerk to seek quotes for cleaning of play area. Ian Lord offered a solution – follow up.

ACTION: Clerk to seek quotes for three notice boards, Stones Green, Village Hall, Soils and Sparrows Corner (by bus stop).

ACTION: Agenda Item 'budgets' for September.

08 / 2020 – 16 | Maintenance Schedule / Quotes from Oaktree Landservices

RESOLVED: that the Council approve quote 314 £840 | Proposed Cllr Daniels | Seconded Cllr Bush – all in favour.

RESOLVED: that the Council approve quote 315 £1200 | Proposed Cllr Daniels | Seconded Cllr Schooling – all in favour.

RESOLVED: that the Council approve quote 316 £300 | Proposed Cllr Bush | Seconded Cllr Daniels – all in favour.

08 / 2020 – 17 | Tree Growth, Hamford Drive

ACTION: Ainsley will put together a tree survey and quote for works, Clerk will go back to residents with further question. Agenda Item for September.

08 / 2020 – 18 | Speeding- B1414

Contact has been made with the local PCSOs, it is unlikely we will get any speed traps in the heart of the High Street. Some speed surveys have taken place in recent months.

08 / 2020 – 19 | Purchase of Elipsa Bin

RESOLVED: that the Council approve the purchase of a new bin, to the value of £150.

Proposed by Cllr Daniels | Seconded Cllr Day – all in favour

08 / 2020 – 20 | Village Hall Electric Contract

RESOLVED: that the Council seeks an alternative energy provider for the Village Hall

Proposed by Cllr Bush | Seconded Cllr Day – all in favour

08 / 2020 – 21 | Burials Ground Rules, Regulations and charges update

Work continues on the document.

ACTION: September agenda item- Burial Charges

08 / 2020 – 22 | Planning applications

Planning application have been dealt with as they have come in throughout the month and comments fed back to TDC Planning.

08 / 2020 – 23 | Cheques and finance authorisation

RESOLVED: that this month's cheques be signed, including the exceptional expenses incurred by the Clerk.

Proposed by Cllr Daniels Seconded Cllr Day – all in Favour.



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08 / 2020 – 24 | Correspondence

Cllr Schooling mentioned some potential website additions to Covid support, mental health my weight matters, health watch, Essex Family Forum.

08 / 2020 – 25 | Agenda Items for Future Consideration

Cllr Nice – asked if a consideration could be made for benches to go on the recreation field. Sponsorship via memorial plates could be sought.

Online Banking

Pot Holes Survey

Meeting closed

Date and Time of next meeting | Tuesday 22nd September 2020 at 7.30pm (Venue to be announced)