



GREAT OAKLEY PARISH COUNCIL
Clerk: Mr D Land

**MINUTES OF THE MEETING OF THE
PARISH COUNCIL MEETING HELD AT THE VILLAGE HALL, ON TUESDAY, 20th JUNE 2023 AT 7.00 PM**

PRESENT:

Chairman: Cllr Daniels

Vice Chairman: Cllr M Bush

Councillors: Cllrs Harris, C Bush

District Councillor: Cllr Bush

Essex County Councillor: Cllr Land

10 members of the public were in attendance.

06 / 2023- 01 | Welcome

Chairman welcomed Cllrs and members of the public.

06 / 2023 – 02 | Apologies for absence

Cllrs Browne, Bailey.

06 / 2023- 03 | Declarations of Interest

None Declared.

06 / 2023 – 04 | To agree the minutes of the last meeting (16th May 2023)

Resolved: That the minutes be agreed as a true record. Proposed Cllr Harris, Seconded Cllr M Bush- all in favour.

06 / 2023 – 05 | Outstanding actions

Councillor DPI's have been done, submitted to TDC and returned by the Monitoring Officer.

ACTION : Contact police about the parking on the pavement – DL DONE

ACTION: ND to re-contact the police.

Notice boards can be used by application to the council – ACTION: place notice to say so on the website and in Noticeboards- DL.

ACTION: CB to advise on a TPO for the tree for the house next to the village hall.

DONE-TPO applied for at the house next to the regeneration.

Contact Rectory re overhanging / dead footpath trees ACTION: DL- Letter to rectory- DONE

Gas bills were clarified by DL

06 / 2023 – 06 | Public Forum

MOP asked about the unwanted shed outside – the school are looking for something to store bikes, could it be donated? **Agreed to donate the shed – all in favour.**

MOP asked if public forum could come between items 11 and 12 on the agenda.

MOP asked about the presentation of the income on the monthly spreadsheet.

MOP asked about the Oakstones coronation donation, which was agreed – correspondence was sent but no reply or donation.



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06 / 2023 – 07 | Clerks report / correspondence

Clerk reported the following matters:

Tree next to the recreation field, letter received in relation to it coming over into the property. The Parish Councils response is that guidance about the tree should be sought by the owners from TDC, as it is in the process of having a TPO placed on it. The PC will not fund any works on the properties side but will take action if any alterations are required on the recreation field side. Advice and quote from Land Maintenance Contractor for 'overhanging' tree at Village Hall drive entrance awaited-**ACTION: DL**

06 / 2023 – 08 | Chairman's Report

Standard agenda is being looked at and tweaked for future meetings.

Committees and working parties are being listed on the agenda.

Memorial posts, bench and street lights have been painted as has the Litter Bin relocated as per draft Conservation Report by the Chairman.

06 / 2023 – 09 | District Councillor Report

Cllr Bush gave updates on the following points:

- Nothing to report – settling into new role as portfolio holder for Environment at TDC.

06 / 2023– 10 | County Councillor Report

Cllr Land gave an update on the following matters:

- pot holes scheme
- pavement scheme
- locality fund

06 / 2023 – 11 | Reports

Parish Council Maintained Items

Resolved: that three signs be purchased for recreation field. Proposed Cllr Harris, Seconded Cllr Bush – all in favour

Resolved: that a closing mechanism is purchased for the gate at the entrance to the recreation field. Proposed Cllr C Bush Seconded Cllr Harris – all in favour

Cllr C Bush asked about how the locality fund and monies from farmer Brown was progressing for benches, fencing & gates for village hall garden? ACTION: DL to follow up

Public Rights of Way / Footpaths

Cllr Land said the paths have begun to be cut by the ECC contractors. Not all paths are ECC maintained but by land owners.

Great Oakley villages in bloom and planters

Cllr Daniels reported that £65 was raised at the garden night via a plant sale which will go towards a memorial seat for ex volunteers of the Maybush Community Hub

TDALC

No meeting



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Village Hall

Chairman said he had been on the roof today and observed that there were no visible cracks on the corrugated roof above the 2, Store Rooms and an earlier heavy downpour did not dampen the inner suspended ceiling and the 'tide marks' are of a long standing nature of cosmetic concern only.

The corrugated roof sections are believed to be of concrete & white (chrysotile) asbestos construction and OK if undisturbed. If cracks do become apparent, they can be professionally coated to repair. Holland Roofing have taken a sample to confirm – ACTION: MB.

Timber boarding under the entrance roof felt section have rotted and a quote is awaited – ACTION MB. The flat felt covered roof over the kitchen and toilets is coming to end of a life and a quote for that will also be provided.

Kitchen refurbishment- door to be bricked up giving more space and area of use.

Chair said he wished to know if all of the regular user groups have been asked of their requirements for a new kitchen including the Post Office as we need to be clear how the refurbishment will benefit them before discussing the rent

Works specifications have been put together and submitted to 9 contractors and we await responses before the July meeting. **Thanks** were given to Cllrs Mike and Carol Bush and the caretaker for their efforts in undertaking this work.

Quote to be sought for tidying works at the village hall garden- **ACTION: DL**

Stones Green

Chairman said he liked the look of the small triangle in the village and its 'wilding' effect.

06 / 2023 – 12 | Points raised by Councillors

Conservation appraisal will be coming forward for further consultation on the initial report.

Bottle bank to be considered for the new community centre.

LED lighting in the hall – not needed at this time.

06 / 2023 – 13 | Speed Signs and Repeaters

Resolved: that we purchase two repeater signs – Proposed Cllr C Bush Seconded M Bush – all in favour

Resolved: that we purchase three speed camera signs at £42 each. Proposed Cllr C Bush, Seconded Cllr Harris – all in favour.

06 / 2023 – 14 | To consider planning applications received from Tendring District Council.

None were received within the period, however a late submission regarding Essex House was discussed and Councillors asked to submit any queries / objections by email. Consensus was that TDC would insist on the appropriate controls as a Grade II listed building

06 / 2023 – 15 | Cheques and finance authorisation

To consider this month's cheques for approval all agreed apart from the Maybush Coronation Doantion which was reduced by £100 to £200 pending clarification from the Community Hub

Proposed by Cllr Harris, Seconded Cllr C Bush – all in favour.

ACTION: DL to write to Hub with query



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06 / 2023 – 16 | Agenda Items for Future Consideration

Consider and approve quotes for Kitchen works

Adoption of ND circulated Standing Orders and Induction Pack

Meeting closed 21:00pm

Date and Time of next meeting | Tuesday 18th July 2023 at 7.00pm | Village Hall