



**GREAT OAKLEY PARISH COUNCIL**  
**Clerk: Mr D Land**

**MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL MEETING HELD AT THE  
VILLAGE HALL, ON TUESDAY, 21<sup>st</sup> MAY 2024 AT 7.00 PM**

**PRESENT:**

**Chair:** Cllr M Bush

**Vice Chair:** Cllr Bailey

**Councillors:** Cllrs Browne, C Bush

**District Councillor:** Cllr Bush

**Clerk & Essex County Councillor:** Cllr Land

2 members of the public were in attendance.

**05 / 2024- 01 | Welcome**

Cllr Bush welcomed attendees.

**05 / 2024 – 02 | Election of Chairman**

Cllr M Bush was the only nomination. Proposed by Cllr C Bush, Seconded Cllr Bailey – all in favour

**05 / 2024 – 03 | Election of Vice Chairman**

Cllr Y Bailey was the only nomination. Proposed by Cllr M Bush, Seconded Cllr C Bush – all in favour

**05 / 2024 – 04 | Apologies for absence**

Cllr Harris.

**05 / 2024- 05 | Declarations of Interest**

None Declared.

**05 / 2024 – 06 | To agree the minutes of the last meeting (16<sup>th</sup> April 2024)**

**Resolved:** That the minutes be agreed as a true record. Proposed Cllr Bailey, Seconded Cllr Browne- all in favour.

**05 / 2024 – 07 | Schedule of Parish Council Meetings 2024-25**

Noted they have been done for the municipal year, are on the website and shall be published on the noticeboards. Proposed Cllr Y Bailey, Seconded Cllr Browne- all in favour.

**ACTION:** put dates onto notice boards.

**05 / 2024 – 08 | Parish Councillor's Representation and Roles – Committees and Working Groups.**

Deferred.

**05 / 2024 – 09 | Public Participation**

No questions were raised. The Tour de Tendring was a success which the pub was involved in.

**05 / 2024 – 10 | Clerks report / correspondence / Action update**

Clerk reported on the following matters:

- email concerning the burial ground footpaths



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- pot hole outside swan cottage – High Street
- swing has been repaired free of charge by local company playquip
- **ACTION:** Cllr Bush to contact Mr Thompson to establish ownership of ditch near church
- Cllr Browne and Clerk to have a walk on PROWs
- **ACTION:** Clerk to contact Oakstones about the grant for Defib

#### 05 / 2024 – 11 | Chairman's Report

- we actively need to seek new Parish Councillors, ideas were discussed about potential community events, tying in with the pub. Deferred but to remain on the agenda
- a new broadband connection was sought, BT Openreach attended but encountered problems with the install owing to a blockage in the pipe from the hall to the road. They will have to re-attend to complete the work
- village hall roof repairs have commenced
- the new heating system will commence. Quality Air were awarded the works owing to a comprehensive quotation and costings
- the garden work is due to commence in the coming weeks

#### 05 / 2024 – 12 | District Councillor Report

Cllr Bush gave updates on the following points:

- information on grants
- public space protection order will include dog fouling
- Great Oakley conservation trail was brought up as an idea

#### 05 / 2024– 13 | County Councillor Report

Cllr Land gave an update on the following matters:

- Councillor Initiative is live and includes small footway repairs, kerbs and sunken drains
- money is available from the Locality Fund

#### 05 / 2024 – 14 | Reports

##### Parish Council Maintained Areas: Burial Ground; Recreation Ground and Open Spaces;

Cllr Bailey mentioned that some planters have been moved and re-adopted. The grave digger helped raise a sunken grave recently. The volunteers are doing a great job in the new burial ground. The old burial ground should now become the focus of attention. A proposal for minor works in the old burial ground of approx £700 has been put forward from our ground's maintenance contractor and a tree on The Avenue which is leaning over road had a quote last year for £700 to be removed. It was agreed to move forward with these two pieces of work. A review of the head stones will take place and a decision will be needed on any improvements, if any. The swings have been repaired and a quote for the gates to be repaired has been accepted.

##### PROWs and Highways; Environment; TDALC;

Cllr Browne and the Clerk will take a look at the fallen trees/paths and report back to ECC.



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**Village Hall & New Community Facilities;**

LED lights to be installed along with the defibrillator at the VH.

**05 / 2024 – 15 | To consider planning applications received from Tendring District Council.**

24/00510/FUL The Forge High Street Great Oakley Harwich Essex CO12 5AH

It was discussed and that due process should play out with the primary consultees. Proposed Cllr M Bush  
Seconded Cllr C Bush – all in favour.

**05 / 2024 – 16 | To note the findings of the internal auditor**

It was noted that there were no irregularities found during the internal audit process.

**05 / 2024 – 17 | Accounts 2023-24**

**RESOLVED:** to approve the accounts for 2023-24. Proposed Cllr Browne, Seconded Cllr Bailey – all in favour.

**05 / 2024 – 18 | To consider and approve the Annual Governance Statement in Section 1 of the AGAR 2023-24**

**RESOLVED:** to approve section 1. Proposed Cllr Bailey, Seconded Cllr Browne – all in favour

**05 / 2024 – 19 | To consider and approve the Annual Statements in Section 2 of the AGAR 2023-24**

**RESOLVED:** to approve section 2. Proposed Cllr C Bailey, Seconded Cllr Browne – all in favour

**05 / 2024 – 20 | Cheques and finance authorisation**

**RESOLVED:** that this month's cheques be approved and signed.

Proposed by Cllr M Bush, Seconded Cllr Bailey – all in favour.

**05 / 2024 – 21 | Agenda Items for Future Consideration**

Communication

Collaboration with the pub / event

**Meeting closed 21:11pm**

**Date and Time of next meeting | Tuesday 18<sup>th</sup> June 2024 at 7.00pm | Village Hall**